

Outdoor events | COVID-19 Safety Plan

Safety Plan for controlled outdoor events and COVID-19 safe outdoor

Effective 1 October 2021



COVID-19 additional restrictions

Additional restrictions are in place in areas where stay at home rules apply. You must ensure you comply with the rules that apply to your business or organisation.

Visit [COVID-19 rules \(/covid-19/rules\)](/covid-19/rules) for more information.

Business details

Business name

Ryde Hunter Hill Cricket Club (RHHCC)

Business location (town, suburb or postcode)

Boronia Park, Hunters Hill, NSW 2110

Select your business type

Sporting Club

Completed by Full

name

Greg Chippendale

Email address

We will send a copy of the plan to your email.

admin@piratescricket.com

Requirements for business

Wellbeing of staff and customers

Exclude staff, performers and attendees who are unwell from the event.

Agree

Tell us how you will do this

Considerations:

- The reference to “staff, performers and attendees” can be considered to refer to volunteers and match officials, players, and spectators, under the collective term “participants”.
- How will your organisation exclude participants including volunteers from activities if they are unwell or showing symptoms?
- How will the organisation share information on getting tested/physical distancing/wearing masks/cleaning/playing conditions?

Response:

Until 1 December 2021, all participants who are eligible to receive a COVID-19 Vaccination, are required to be fully vaccinated to in order participate at matches.

RHHCC will advise all participants to not attend cricket training, matches or other activities if they feel unwell or are experiencing any symptoms of COVID-19.

Additionally, officials from RHHCC (coaches/managers/team captain) will be directed to screen members before cricket related activities and exclude members who are exhibiting any symptoms of COVID-19 as listed on this webpage: <https://www.nsw.gov.au/covid-19/symptoms-and-testing>.

Should a participant be found to be demonstrating a COVID-19 symptom(s) they will be asked to immediately leave the venue, self-isolate and seek medical advice. Prior to returning to any cricket activity, RHHCC will require the participant to provide a recent negative COVID test result or medical certificate stating that they are fit to resume activity.

Provide staff with information and training on COVID-19, including on when to get tested, physical distancing, wearing masks, and cleaning.

Agree

Tell us how you will do this

Considerations:

- The reference to “staff” can be considered to refer to volunteers and match officials
- What information will you provide volunteers and match officials to understand COVID Protocols, and how will you provide it?
- What training will you provide or direct them to undertake?

Response:

RHHCC will communicate the latest information regarding COVID-19 to participants, including volunteers and match officials, on a regular basis by sharing updates from [Cricket NSW and NSW Health](#).

Display conditions of entry including requirements to stay away if unwell and record keeping.

Agree

Tell us how you will do this

Agree

Tell us how you will do this

Considerations:

- Do you have operational responsibility for a sub-premises such as canteen or licenced bar?
- If a sub-premises is operated by a different entity, the sub-premises' safety plan will be that entity's responsibility

Response:

There are no sub-premises at this venue.

Encourage staff to access COVID-19 vaccination.

Agree

Tell us how you will do this

Considerations:

- The reference to "staff" can be considered to refer to volunteers and match officials.
- How will you communicate encouragement to vaccinate to volunteers and match officials?

Response:

RHHCC will send communication to volunteers and match officials encouraging those that are eligible to get vaccinated, to do so and to also abide by the Public Health Orders.

Physical distancing



Capacity for a controlled outdoor event must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 500 persons.

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Capacity at a COVID-19 safe outdoor gathering must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 50 persons.

Agree

Tell us how you will do this

Considerations:

- How many facilities or venues does the organisation need to calculate the capacity of?
 - Formula = length x width divided by 2 (1 per 2 sq m) or divided by 4 (1 per 4 sq m) to calculate
- What scheduling controls can be put in place?
- How will you control venue capacity at your venue?
- What signage will you provide to clarify capacity limits?
- Do you need to discuss scheduling of matches with your Association or Competition?
- Associations only: what considerations will you make regarding the scheduling of matches?

Responses:

RHHCC will schedule all cricket-related activities to ensure any Public Health Orders relating to capacity and/or group-size limits are adhered to.

Where possible, RHHCC will schedule time between games/training sessions to enable all attendees to arrive and exit the venue safely, with minimal contact with others.

We will continue to communicate with participants to encourage come dressed ready to play and adopt the and 'Get in. Play. Get out. Ethos'.

Ensure 1.5m physical distancing where possible, including:

- at points of mixing or queuing
- between seated groups
- groups between staff.

Agree

Tell us how you will do this

Considerations:

- What areas in your venue are people likely to mix or queue?
- How will you ensure physical distancing as being adhered to in areas such as:
 - Training nets
 - Bar/clubroom areas
 - Canteen lines
 - Amenities
 - Carpark areas
- What signage, markings and/or decals will you provide?

Response:

Where possible and if not already signed by the Council, RHHCC will require Club Coaches & Team Managers to remind participants of the need to physical distance wherever possible.

Spectators are encouraged to bring their own seating to venues.

Avoid congestion of people in specific areas where possible.

Agree

Tell us how you will do this

Considerations:

- Do you operate at a venue where there is usually a congestion of people in any specific area?
- If so, what area(s) are they and what can be done to disperse people in this scenario?
- Associations only: can you introduce a playing condition regarding Match Scorers?

Response:

RHHCC will communicate to participants the need to avoid creating situations where there may be a congestion of people in a specific area and request that:

- There must be no more than five (5) persons per training net at any one time (this can be any combination of bowlers, batters and coaches)
- All personal and/or team equipment bags must be placed a minimum 1.5m apart from each other
- Match Scorers sit a minimum 1.5m apart from each other and no person is to pass within 1.5m of an official scorer for any reason, including for the purposes of viewing the scorebook or electronic tablet.

Have strategies in place to manage gatherings that may occur immediately outside the premises and in any designated smoking areas.

Agree

Tell us how you will do this

Considerations:

- How will you ensure physical distancing as being adhered to outside of amenities block, clubroom; car park in areas for drop off/pick up, smoking areas etc.
- How will you manage the flow of people?
- Can someone be controlling the area to 'move people on'?

Response

RHHCC will actively encourage the "Get In. Play. Get Out" ethos.

We will advise participants not to congregate or loiter in any carpark areas.

Where possible, RHHCC will schedule sufficient time training sessions to enable all attendees to arrive and exit the venue safely, with minimal contact with others, while adhering to the Public Health Orders.

Singing and dancing by audiences is not allowed in indoor areas.

Patrons can only consume alcohol when seated in indoor areas.

Agree

Tell us how you will do this

Considerations:

- Will alcohol be consumed? – Alcohol can only be consumed indoors while seated.
- How will you ensure members are seated when consuming alcohol?

Response:

Not applicable as all activities will take place outdoors.

Where practical:

- encourage private transport options to minimise crowding on public transport
coordinate with public transport to minimise COVID-19 risks associated with transportation to
- and from the venue if crowding may occur.

Agree

Tell us how you will do this

Considerations:

- How and when will you communicate this advice?

Response:

RHHCC will request that participants avoid using public transport where possible.

Review the 'COVID-19 guidance on ventilation' available on nsw.gov.au and consider which measures are relevant to your event before completing this COVID19 Safety Plan.

Agree

Tell us how you will do this

Considerations:

- Who will read the guidance and how will you discuss and decide which measures are relevant?

Response:

Not applicable as all cricket activities operate outdoors.

Use outdoor settings wherever possible

Agree

Tell us how you will do this

Considerations:

- Are there any indoor activities where outdoor areas could alternatively be utilised? For canteen or bar operations?

Response:

All cricket activities will operate in an outdoor setting.

In indoor areas, increase natural ventilation by opening windows and doors where possible.

Agree

Tell us how you will do this

Considerations:

- Where relevant, what actions are feasible to increase natural ventilation in indoor areas?

Response:

All cricket activities operate outdoors.

In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

Agree

Tell us how you will do this

Considerations:

- Where relevant, what actions are feasible to increase mechanical ventilation in indoor areas?

Response:

Not applicable as all cricket activities operate outdoors.

Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular cleaning or changes).

Agree

Tell us how you will do this

Considerations:

- Whose responsibility is the cleaning and maintenance of the asset?
- Where relevant, who, how, and how often will mechanical ventilation systems be cleaned and maintained for optimum performance?

Response:

Not applicable as all cricket activities operate outdoors.

Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.

Agree

Tell us how you will do this

Considerations:

- N/A

Response:

Not applicable.

Face masks must be worn by staff and customers in indoor areas, unless exempt.

Agree

Tell us how you will do this

Considerations:

- The reference to “staff” can be considered to refer to volunteers and match officials.
- What are the current requirements for wearing Face Masks?
- How do they impact the way your organisation operates?
- How will your organisation communicate the requirements to participants?

Response:

RHCC will communicate to all participants the requirement to wear a face mask when using any of our indoor facilities whilst ever there is a Public Health Order requiring you to do so.

We will also display the relevant signage on any indoor area that we operate.

Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.

Agree

Tell us how you will do this

Considerations:

- What hygiene protocols need to be considered specifically for cricket? Minimise sharing of equipment; sanitisation before and after cricket activities etc
- What strategies has your organisation implemented to ensure good hand hygiene practices are maintained?
- Where will you display posters and information regarding hand hygiene?
- Will your organisation provide sanitiser at the entry/exit points of indoor areas?
- Associations only: What Playing Conditions will you introduce? E.g. no saliva and sweat on balls; No handling of other participants' attire etc

Response:

RHHCC will promote the use of hand sanitiser and good hygiene practice to all participants. We will also encourage participants to carry personal hand sanitiser and to wash or sanitise their hands before, during and after all cricket-related activities.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Agree

Tell us how you will do this

Considerations:

- Whose responsibility is the stocking of hand soap and paper towel in the amenities?
- Who is responsible for ordering, filling, checking and refilling supplies?
- If undertaken by the asset owner, who is responsible for reporting a shortfall in supplies?

Response:

If not provided by the council already, RHHCC will request of the asset owner, that amenities are well stocked with hand soap and paper towels (unless hand dryers have been installed) at all times.

Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.

Agree

Tell us how you will do this

Considerations:

- What equipment is used by multiple participants?
- How and when will you communicate the need to clean and disinfect equipment between users?
- Do you operate at a venue with any frequently touched areas or surfaces?
- If so, what cleaning protocols will ensure a clean and disinfected environment?

Response:

RHHCC requires all players to provide their own Personal Protective Equipment (PPE).

Where equipment is shared, RHHCC will instruct volunteers and participants to clean and disinfect any shared equipment in between each user using disinfectant wipes or disinfectant spray.

Record keeping



Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, attendees and contractors.

Agree

Tell us how you will do this

Considerations:

- Has your organisation applied for and obtained a QR code for each venue that it is the primary conductor of activities at?
- Clubs shall generally be responsible for any venue which they train at including any cricket nets, amenities, clubrooms, canteens etc.
- Associations or competition organisers, shall generally be responsible for venues where competition matches are scheduled
- At venues where both training and matches occur, the Association/Competition shall generally provide a code to use in the area(s) that teams typically congregate for matches with the local club providing the QR code signage on other facilities at the venue (cricket nets, amenities, clubrooms, canteens etc) unless agreed otherwise
- How will you communicate the requirement to use the NSW Government QR code system to your participants?
- Associations only: How will participants be provided access to QR codes if it is impractical for them to be displayed at a venue? Can you compile a handbook of QR Codes for all venues used in the competition or include as an Annexure in a Playing Conditions document?

Response:

RHCC will communicate to participants the need to use the Service NSW COVID Safe Check-In system to check-in and check-out after, any cricket-related activity. We will ensure that a QR code for any venue we use for cricket-related activities will have a QR code displayed in a suitable place to support this requirement.

Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the event.

Agree

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Tell us how you will do this

Considerations:

- Are there any processes that you can implement to ensure this?
- What other tools are at your disposal, e.g. communications, signage etc

Response:

RHHCC will communicate to participants aware of the requirement to use the Service NSW COVID Check-In system to check in at each venue or facility.

We will ensure participants are reminded of the need to check-in and check-out at each locations.

If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and

entry time for all staff, attendees and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as possible, but within 4 hours, upon request from an authorised officer.

Agree

Tell us how you will do this

Considerations:

- What processes will you recommend to volunteers or match officials to record the attendance of an individual who could not check-in via the QR code and Service NSW Check-In App?
- How will you ensure their details have been captured?
- Who will you nominate to collate this information? How will you communicate who the nominated person is to your volunteers and match officials?
- How will you ensure that electronic databases are available if requested by an authorised officer?

Response:

Where a participant is unable to use the Service NSW COVID-19 Check-in System, RHHCC will direct volunteers and match officials to record their attendance and contact details in the match-day scorebook, and then shared with a nominated Committee Member via email. This will ensure it can be made available to an authorised officer available within 4 hours and filed for a minimum of 28 days.

If we identify identifies any language barriers to using the QR code check-in process, we will make use of the resources available at <https://www.nsw.gov.au/covid-19/resources-other-languages>

I agree to keep an electric copy of this COVID-19 Safety Plan

Now that you have finished, send the plan as a PDF to the email address you provided.

Email as PDF

Last updated: 8 October 2021

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